

# SLG Safe User's Guide

## Download Case Information

Using this option, you can download the following information about an issued case:

- Case Number
- Taxpayer Identification Number
- Bank Reference Number
- ABA Routing Number
- Issue Date
- Issue Amount
- Principal Outstanding
- Principal Redeemed
- Case Status
- Program Type

To search for a case and download the information, follow these steps:





- Home
- Rate Management
- Reports**
- Help
- Contact Us
- Logout

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## Reports Home

### Statements and Reports

- [Case Audit History Report](#)
- [Demand Deposit Daily Activity](#)
- [Payment Report](#)
- [Statement of Holdings - Demand](#)
- [Statement of Holdings - Time](#)
- [Subscription Advanced Search Report](#)

### Download Reports

- [Download Case Information](#)
- [Download Payment Information](#)
- [Download Security Information](#)

From the Reports Home screen, click on Download Case Information under the Download Reports section.

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## Download Case Information

### Search Criteria

Owner TIN

Bank Reference Number

ABA Routing Number

Role

From Issue Date

To Issue Date

Program Type  Demand  Tme  Both

Status  Open  Closed  Both

Result Format

Result Sort by

The screen allows you many search options. We recommend that you narrow your search as much as possible to avoid long waits for your results.

Once you enter your search criteria, hit the Download button.

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## Download Case Information

### Search Criteria

Owner TIN

Bank Reference Number

ABA Routing Number

Role

From Issue Date

To Issue Date

Program Type  Demand

Status  Open

Result Format

Result Sort by

**File Download**

Do you want to open or save this file?

Name: Case\_Information.csv  
Type: Microsoft Office Excel Comma Separated Values Fil...  
From: ntdev56

While files from the Internet can be useful, some files can potentially ham your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)

A popup box will appear asking if you want to open the file or save it. If you choose Open, the file will open in a spreadsheet software, such as Microsoft Excel. It will place the information in columns.

## Reports — Download Case Information

The screenshot shows the Microsoft Excel interface with the following data in the spreadsheet:

|    | C        | D         | E          | F        | G         | H         | I       | J        | K | L | M | N | O | P | Q |
|----|----------|-----------|------------|----------|-----------|-----------|---------|----------|---|---|---|---|---|---|---|
| 1  | bank_ref | aba_routi | iss_date   | iss_amt  | princ_out | princ_red | case_st | prg_type |   |   |   |   |   |   |   |
| 2  |          |           | 10/01/2007 | 68932833 | 70250689  | 0         | Open    | Demand   |   |   |   |   |   |   |   |
| 3  |          |           | 11/26/2007 | 65526304 | 37529253  | 28866861  | Open    | Demand   |   |   |   |   |   |   |   |
| 4  |          |           | 02/09/2009 | 50632    | 50661.9   | 0         | Open    | Demand   |   |   |   |   |   |   |   |
| 5  |          |           | 02/09/2009 | 239357   | 239499.9  | 0         | Open    | Demand   |   |   |   |   |   |   |   |
| 6  |          |           | 02/09/2009 | 287331   | 210144    | 77334.22  | Open    | Demand   |   |   |   |   |   |   |   |
| 7  |          |           | 02/09/2009 | 156469   | 119765.3  | 36795.03  | Open    | Demand   |   |   |   |   |   |   |   |
| 8  |          |           | 02/09/2009 | 247532   | 213764.1  | 33914.87  | Open    | Demand   |   |   |   |   |   |   |   |
| 9  |          |           | 06/25/2009 | 89021221 | 0         | 0         | Open    | Demand   |   |   |   |   |   |   |   |
| 10 |          |           | 06/24/2009 | 57023492 | 0         | 0         | Open    | Demand   |   |   |   |   |   |   |   |
| 11 |          |           | 06/22/2009 | 151818.9 | 151824    | 0         | Open    | Demand   |   |   |   |   |   |   |   |
| 12 |          |           | 06/30/2009 | 132837.8 | 132838.3  | 0         | Open    | Demand   |   |   |   |   |   |   |   |
| 13 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |
| 14 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |
| 15 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |
| 16 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |
| 17 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |
| 18 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |
| 19 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |
| 20 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |
| 21 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |
| 22 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |
| 23 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |
| 24 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |
| 25 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |
| 26 |          |           |            |          |           |           |         |          |   |   |   |   |   |   |   |

Once the information is downloaded into a spreadsheet, you will be able to sort and manipulate the data as you please.